



## **Incident Report Form – General Reportable Incident**

Club Reporting Incident:

Name of Person Reporting Incident:

Address of Person Reporting Incident:

Contact Tel:      Work/Mobile:      Home

Email:

Date and Time of Incident:

Location of Incident:

Position in Club of  
Person Reporting Incident:

Type of Boat Involved:  
(Longboat/Yole/Gig)

Were Boat(s) Racing/Training/On an outing:

Experience Levels of:

Rowers:

Cox:

Coach:

What club(s) and/or other third parties were involved in the incident?:

Were there any injuries? If yes, please detail including type and place of treatment:

Details of Incident (*you may also draw or sketch if this will help to clarify the incident*)

If third parties were involved, please provide details, and details of any witnesses:

Was there any damage to property/equipment? If yes, please list:

Are there any measures the club is taking to minimise a repetition of the incident? If yes, please list:

Please bring to WSRA attention any changes to Safety Policies that you consider would be advantageous:

**Person Reporting Incident:**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature of Club Safety Officer (if applicable):**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Please return this completed form to the WSRA Safety Officer\*\***